

EMERGENCY PLAN

Emergency Response Procedures

Integrated Statistics employees should not attempt any hazardous waste operations unless employees have been trained in accordance with the provisions of OSHA Standard 1910.120. Without this training, the only option is evacuation and notification of appropriate agencies capable of handling this type of situation.

PURPOSE

The goals of this emergency response plan are, in order of priority, to protect the lives and health of Integrated Statistics employees, and protect and minimize damage to company and federal property in the event of an emergency.

PRIORITIES

The objectives of this plan are, in order of importance:

1. To evacuate and account for all employees and visitors;
2. To contact local emergency service organizations;
3. To assemble Integrated Statistics Emergency Response Team (ERT) for implementation of the response plan.
4. Contact pertinent regulatory agencies;
5. Conduct search-and-rescue operations, turn off utilities, control any hazardous chemical spills or releases;
6. Prevent further property damage through protective measures or by removing property;
7. Perform cleanup and salvage as needed;

8. File any applicable reports with regulatory agencies.

RESPONSIBILITIES

Facility Management

1. Evaluate the number and types of hazards expected based on past experience and general knowledge to plan and develop Emergency and Response Plan specifics;
2. The majority of Integrated Statistics employees are in federal agencies which provide training to all employees for their roles in all emergency plans;
3. Participate in drills to practice response to emergency situations;
4. Participate in any annual drills to practice confined-space rescue;
5. All other activities necessary to the development and implementation of an effective Emergency Response Plan.

Emergency Reporting

1. Evacuation routes;
2. Alarm systems;
3. Specific assigned duties.
Periodic drills (designated by federal agencies) will be held to ensure that all employees know the appropriate action to take in case of an emergency.